

Otter Lake Water Commission Regular Meeting Minutes

February 13, 2024

Chairman Jake Rettberg with all Commissioners present convened the regular meeting of the Otter Lake Water Commission at 5:00 pm. Others present included Joe Hogan, Denzel Jines, and Laura Sommerfeld.

MINUTES:

David Skinner made a motion to approve the minutes from the regular meeting on January 9, 2024. Mike McCarthy seconded the motion. The motion carried with a 7-0 vote, with John Gudgel voting present.

AUDIENCE TO VISITORS:

None present.

BILL LIST:

Terry Davis made a motion to approve the bills totaling \$274,314.15 for payment. David Skinner seconded the motion. The motion carried with a 8-0 vote.

RECREATION:

Park Financial Report:

Total income for January was \$4,471.51 with a year to date of \$4,471.51.

Total expense Otter Lake Park owes the Water Commission for January is \$16,348.67. With a total owed to date of \$84,216.89.

OLD BUSINESS:

None to report

NEW BUSINESS:

None to Report

GENERAL MANAGER'S REPORT:

Joe Hogan reported:

- **Campground Projects**- The north shower house is continuing to move along. The plumber has started the interior plumbing, the walls were completed, and out crew completed shingling the roof. Kellie and Austin have also been able to keep up with other winter projects, such as cleaning up empty sites, starting on a ceiling project in the bait shop, and burning leaves in the overnight areas.
- **Route 104 Water Main Project**- We have verbal agreements for all easements needed for the project. We are just waiting for the last few to be signed and returned. Our engineer will be getting me a final cost estimate soon so we can get the IEPA loan application complete and sent in. From there, the project can finally go out for bid. By next month, I should have an accurate cost for the project so we can discuss the needed rate increase for the loan.

- **Annual Audit-** We received the engagement letter for our annual audit from Carlinville CPA Group (formerly Fleming Tawfall & Co). The cost is not to exceed \$15,500. Last year's audit cost was \$15,000.

OPERATIONS SUPERVISOR'S REPORT:

Denzel Jines reported:

- **Water Quality-** Janaury 2024 saw an average lake temp of 40 degrees and an average Ph of 8.2. The lake level was recorded at 620'. MIB and Geosmin sample results are listed below. We are operating the UV system in disinfection mode only.
MIB and Geosmin Sample Results
January 8, 2024 Raw Geosmin 5.1 ng/L and finished Geosmin <2.0 ng/L
January 8, 2024 Raw MIB 3.3 ng/L and finished MIB 2.5 ng/L
- **Water Plant-** The crew has painted the filter rooms, break room walls and ceiling, control room walls, lab walls, and the floor in the filter room, handrails, hose reels, filter control panels, and maintenance building meeting room.
- **Lab Testing-** We began using new lab equipment we recently purchased. We are now using the Hach TL-2300 for turbidity monitoring and for all our other tests we are using the Hach DR-3900.
- **Thayer Tank-** Lewis Electric completed a special project for us inside Thayer tank. They removed all the old electrical boxes and equipment that were no longer being used. Then they wired in a new circuit breaker box. While the power was off the crew filled the tank by using the actuator manually.
- **Distribution System-** We installed a service connection for a new customer at 11835 Clearspring Dr in Glenarm.

OTHER BUSINESS:

None to report.

At 5:40 pm John Gudgel made a motion to adjourn. Jake Rettberg seconded the motion. With no further business to discuss the meeting was unanimously adjourned. The next Commission Meeting will be at the Commission Office - 6475 W Montgomery Road in Virden on Tuesday, March 12, 2024, at 5:00 pm.

Laura Sommerfeld

Minutes were approved by the Board 3.12.2024