

**Otter Lake Water Commission  
Regular Meeting Minutes**

January 13,2026

Chairman Jake Rettberg with all Commissioners present except John Ulery convened the regular meeting of the Otter Lake Water Commission at 5:00 pm. Others present included Joe Hogan, Denzel Jines, and Meghan Theel.

**MINUTES:**

Dave Skinner made a motion to approve the minutes from the regular meeting on December 9, 2025. Jake Rettberg seconded the motion. The motion carried with a 6-0 vote, with John Gudgel voting present.

**AUDIENCE TO VISITORS:**

None present

**BILL LIST:**

Mike McCarthy made a motion to approve the bills totaling \$199,526.66 for payment. Larry Mouser seconded the motion. The motion carried with a 7-0 vote.

**SINE DIE:**

The meeting was recessed at 5:10pm to enter Sine Die to elect new officers. John Gudel made a motion to re-elect Jake Rettberg as Chairman, Terry Davis seconded the motion. The motion carried with a 6-0 vote. Hank Sutton made a motion to re-elect Terry Davis as Vice-Chairman, Dave Skinner seconded the motion. The motion carried with a 6-0 vote. Jake Rettberg made a motion to re-elect Joe Hogan as Treasurer, John Gudgel seconded the motion. The motion carried with a 7-0 vote. Terry Davis made a motion to re-elect Laura Sommerfeld as Clerk, Mike McCarthy seconded the motion. The motion carried with a 7-0 vote. The new officers then reconvened the meeting at 5:12pm.

**RECREATION:**

Park Financial Report:

Total income for December was \$10,144.62 with a year to date of \$623,500.33.

Total expense Otter Lake Park owes the Water Commission for December is \$17,326.76. With a total owed to date of \$0.

**OLD BUSINESS:**

None to report

**NEW BUSINESS:**

**GENERAL MANAGER'S REPORT:**

Joe Hogan reported:

- **Route 104 Project Update-** Petersburg Plumbing has finished all service connections on the east leg of the project. We have a partially operating permit for that portion of the project. They will now sample the west leg before making those final tie-ins and switching services over.

- **Campground Winter Projects**- Austin and Morgan have been staying busy. They have cut down multiple trees in the overnight campgrounds, repainted some signs, fixed a covered boat slip lift, and have performed various road maintenance repairs, along with numerous other tasks. They will continue to complete winter items along with preparing for the opening of the campgrounds in March.

#### **OPERATIONS SUPERVISOR'S REPORT:**

Denzel Jines reported:

- **Water Quality**- December 2025 saw an average lake temp of 42 degrees and an average pH of 8.2. The lake level was recorded at 618'. MIB and Geosmin sample results are listed below. We are currently operating the UV system DIS mode only.  
**MIB and Geosmin Sample Results**  
December 8, 2025, Raw Geosmin 7.6 ng/L and finished Geosmin <2 ng/L  
December 8, 2025, Raw MIB 3.2 ng/L and finished MIB <2 ng/L
- **Treatment Plant**- We got our sludge pond cleaned out by Metro Ag. They clean one pond out a year. Metro Ag has agreements with landowners to apply the sludge to their fields.
- **Distribution System Leak #1**- December 17, 2025, the crew repaired a leak at 11545 Wayside Meadows in Glenarm. They pulled a new service line in to restore service to our customer.
- **Distribution System Leak #2**- While we were repairing the service line in Glenarm, we experienced a water main break on Rt 104 west of Moose Cry Rd on our 10" CI main. The main sheered. We were able to clamp it to restore service.

#### **OTHER BUSINESS:**

None to report.

At 5:39 pm Jake Rettberg made a motion to adjourn. John Gudgele seconded the motion. With no further business to discuss the meeting was unanimously adjourned. The next Commission Meeting will be at the Commission Office - 6475 W Montgomery Road in Virden on Tuesday February 10, 2026, at 5:00 PM

*Meghan Theel*

**Minutes approved by the Board on 03/10/2026**

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