

Otter Lake Water Commission Regular Meeting Minutes

January 14, 2025

Chairman Jake Rettberg with all Commissioners present except John Gudgel and John Ulery convened the regular meeting of the Otter Lake Water Commission at 5:00 pm. Others present included Joe Hogan, Denzel Jines, and Meghan Theel.

MINUTES:

Dave Skinner made a motion to approve the minutes from the regular meeting on December 10, 2024. Mike McCarthy seconded the motion. The motion carried with a 6-0 vote.

AUDIENCE TO VISITORS:

None Present

BILL LIST:

Terry Davis made a motion to approve the bills totaling \$336,639.08 for payment. Dave Skinner seconded the motion. The motion carried with a 6-0 vote.

SINE DIE:

The meeting was recessed at 5:06pm to enter Sine Die to elect new officers. Mike McCarthy made a motion to re-elect Jake Rettberg as Chairman, Terry Davis seconded the motion. The motion carried with a 5-0 vote. Dave Skinner made a motion to re-elect Terry Davis as Vice-Chairman, Mike McCarthy seconded the motion. The motion carried with a 5-0 vote. Jake Rettberg made a motion to re-elect Joe Hogan as Treasurer, Hank Sutton seconded the motion. The motion carried with a 6-0 vote. Terry Davis made a motion to re-elect Laura Sommerfeld as Clerk, Larry Mouser seconded the motion. The motion carried with a 6-0 vote. The new officers then reconvened the meeting at 5:09 pm

RECREATION:

Park Financial Report:

Total income for December was \$4,708.65 with a year to date of \$606,772.01.

Total expense Otter Lake Park owes the Water Commission for December is \$16,690.42. With a total owed to date of \$73,482.34.

OLD BUSINESS:

The board discussed the current 3-year farm lease renewal. After much discussion Terry Davis made a motion to approve the 3-year farm lease at \$200 per acre. Dave Skinner seconded the motion. The motion carried with a 6-0 vote.

NEW BUSINESS:

None to report

GENERAL MANAGER'S REPORT:

Joe Hogan reported:

- **Route 104 Update**- We have received the final paperwork for our IEPA State Revolving Fund loan. I signed and returned it last week. The final loan amount was written for \$3,921,461.12. Petersburg Plumbing has received a Notice to Proceed from us. Weather permitting, they would like to start construction by the end of February. They have already started ordering material.

- **Annual Audit**- We have received a price for our audit by Carlinville CPA Group. The quote is \$15,000-18,000. They do a very thorough job every year.
- **Water Rate increases**- We are on year 4 of 5 of our scheduled 3% per year rate increase. This increase will take effect on March 1st, 2025. We send out reminder letters to all towns annually.
- **Campground**- Austin and Morgan have been busy performing winter tasks around the park. They have completed equipment and vehicle maintenance, leaf burning, snow removal, and other small projects. Austin also attended a mandatory virtual class for his pumper license renewal this past month.

OPERATIONS SUPERVISOR'S REPORT:

Denzel Jines reported:

- **Water Quality**- December 2024 saw an average lake temp of 43 degrees and an average Ph of 8.3. The lake level was recorded at 619'. MIB and Geosmin sample results are listed below. We were operating the UV system in DIS mode only.
MIB and Geosmin Sample Results
December 9, 2024, Raw Geosmin 8.5 ng/L and finished Geosmin <2.0 ng/L
December 9, 2024, Raw MIB 2.7 ng/L and finished MIB 2.3 ng/L
- **Source and Supply**- Raw water pump #3 and motor have both been rebuilt then reinstalled. The check valve was also replaced.
- **Vac Trailer**- We received our Vermeer vac trailer. It has a 37 hp Kohler gas engine, 1,000 CFM vacuum, 3,500 psi high pressure water system, 500-gallon spoil tank, and two 100-gallon water tanks. The crew will begin cleaning out valve boxes as the weather allows.
- **Distribution System**- The crew continued collecting gps points on our transmission mains.

OTHER BUSINESS:

None to report.

At 6:04pm Jake Rettberg made a motion to adjourn. Mike McCarthy seconded the motion. With no further business to discuss the meeting was unanimously adjourned. The next Commission Meeting will be at the Commission Office - 6475 W Montgomery Road in Virden on Tuesday February 11, 2025, at 5:00 PM

Meghan Theel

Minutes were approved by the Board on 2.11.2025