

VILLAGE OF THAYER - CUSTOMER APPLICATION FOR WATER SERVICE

6475 W MONTGOMERY RD, PO BOX 468, VIRDEN IL 62690 - 217-965-1566

www.otterlakewater.net

email: customerservice@otterlakewater.net

NAME: _____ PHONE # : _____

SERVICE ADDRESS: _____

BILLING ADDRESS: _____

SOCIAL SECURITY DRIVER'S LICENSE #: _____

NUMBER (REQUIRED): _____ DRIVER'S LICENSE STATE: _____

TYPE OF SERVICE: DATE YOU WISH SERVICES TO START: _____

☐ RESIDENTIAL ☐ I AM THE HOMEOWNER IF YOU ARE RENTING, WHAT IS THE LANDLORD'S
☐ COMMERCIAL NAME: _____
☐ INDUSTRIAL ☐ I AM THE RENTER PHONE # : _____

HAVE YOU OR YOUR SPOUSE EVER HAD WATER SERVICE WITH THE VILLAGE OF THAYER BEFORE? ☐ YES ☐ NO

SPOUSE'S NAME (IF APPLICABLE): _____

RULES & REGULATIONS FOR WATER SERVICE:

THE FOLLOWING ARE THE RULES AND REGULATIONS THAT GOVERN AND REGULATE THE THAYER WATER DEPARTMENT'S OPERATIONS AND SERVICES. PLEASE CAREFULLY READ OVER THEM BEFORE SIGNING BELOW:

- BILLING FOR THE THAYER WATER DEPARTMENT RUNS ONE MONTH BEHIND.
- WATER BILLS ARE PROCESSED ON THE 27TH OF THE MONTH UNLESS THIS FALLS ON A WEEKEND OR HOLIDAY THEN THEY WILL BE PROCESSED ON THE NEXT BUSINESS DAY.
- PAYMENTS ARE DUE ON OR BEFORE THE 16TH OF EACH MONTH AND WILL BE SUBJECT TO A 10% PENALTY IF NOT RECEIVED BY THAT DATE.
- PAST DUE ACCOUNTS WILL BE SUBJECT TO DISCONNECTION OF SERVICE FOR ANY BALANCE NOT PAID ON OR BEFORE THE 25TH OF THE MONTH. IF SERVICE GETS SHUT OFF, THE ACCOUNT BALANCE PLUS A \$50 RECONNECT FEE WILL NEED TO BE PAID BEFORE SERVICE WILL BE TURNED BACK ON.
- THERE IS A \$40 FEE CHARGED TO ANY PAYMENT THAT CANNOT BE PROCESSED BY THE BANK AND GETS RETURNED.

BY SIGNING YOU ACKNOWLEDGE THAT YOU HAVE READ AND AGREE TO THE RULES & REGULATIONS OF THE VILLAGE OF THAYER WATER DEPARTMENT. SIGNATURE: _____

DEPOSIT: \$ 125 DEPOSIT REQUIRED WHEN ESTABLISHING WATER SERVICE AT ABOVE ADDRESS. THE DEPOSIT, MINUS A \$15 FEE, WILL BE RETURNED ONCE THE FINAL BILL IS PAID IN FULL FOR SAID SERVICES.

OFFICE USE SECTION ONLY

CUSTOMER ACCT # : _____

NOTES AND/OR _____

DEPOSIT INFO : _____