VILLAGE OF NILWOOD

Authorization Agreement For Direct Payments (ACH Debits)

Use this form to start, stop or change a direct payment authorization.

Type of Action:	Customer Name:	Billing Account # :
☐ New (start)		
☐ Change account	Mailing or Service Address:	Phone # :
☐ Cancel (stop)		

Consult the example below or have your bank or credit union help you fill out the next section.

Bank or Credit Union Information		
Name of bank or credit union:		Routing # :*
City / State / Zip		Account # :*
Account Type: (check one) ☐ Checking ☐ Savings	Name(s) as it appears on account:	

* Location of numbers on check:
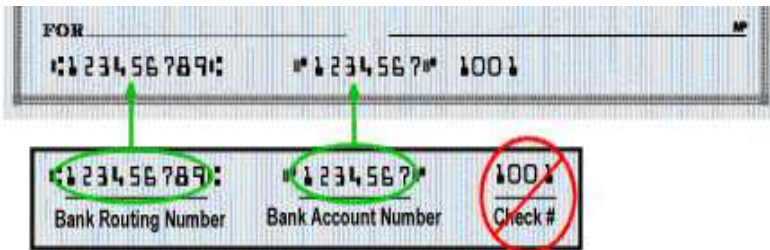
For checking accounts, include an original check with the word "VOID" written on it.

I (we) hereby authorize the Village of Nilwood, either directly or through its billing contractor, hereinafter called NILWOOD, to initiate debit entries to my (our) checking/savings account at the depository financial institution named above, hereinafter called DEPOSITORY, and to credit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions U.S. Law.

This authorization is to remain in full force and effect until NILWOOD has received written notification from me (or either of us) of its termination in such time and in such manner as to afford NILWOOD and DEPOSITORY a reasonable opportunity to act on it.

Date: _____   Signature: _____

NOTE: Debit authorizations MUST provide that the receiver may revoke the authorization only by notifying the originator in the manner specified in the authorization

Submit Form To: Otter Lake Water Commission, 6475 W Montgomery Rd, PO Box 468, Virden, IL 62690
If you have any questions, please call: (217) 965-1566

The ACH debit will be processed on the 14th of the month. If the 14th falls on a weekend or holiday then the ACH debit will be processed on the next business day, prior to billing or any late penalties.