

Otter Lake Water Commission
Regular Meeting Minutes
December 12, 2017

Chairman Jake Rettberg with all Commissioners present except Mike McCarthy and David Skinner convened the regular meeting of the Otter Lake Water Commission at 5:00 pm with John Gudgel arriving at 5:02 pm. Others present included: Dennis Ross, Robert Dill and Laura Sommerfeld.

MINUTES:

Fred Fickas made a motion to approve the minutes from the regular meeting on November 14, 2017. Ron Jombock seconded the motion. The motion carried with a 5-0 vote with Hank Sutton voting present.

Ron Jombock made a motion to approve the Executive Session minutes from the following meetings: August 11, 2015; September 8, 2015; October 13, 2015; November 10, 2015; August 8, 2016; September 13, 2016; October 11, 2016; December 13, 2016; April 11, 2017 and May 9, 2017 as this is no longer pending litigation. Terry Davis seconded the motion. The motion carried with an 5-0 vote.

AUDIENCE TO VISITORS:

No visitors present.

BILL LIST:

Ron Jombock made a motion to approve the bills totaling \$200,294.77 for payment. Terry Davis seconded the motion. The motion carried with a 6-0 vote.

RECREATION:

Park Financial Report:

Total income for November was \$52,098.79 with a year to date of \$542,503.85. Total expense Otter Lake Park owes the Water Commission for November is \$14,747.26. With a total owed to date of \$0.

OLD BUSINESS:

- Elysia Britz has a class 4 boat dock on Otter Lake. Class 4 boat docks are required to have a certificate of insurance naming the Commission as additional insured. Mrs. Britz was given a deadline of July 1, 2017. Mrs. Britz was informed by letter that the Board was considering revoking her dock tonight since we still don't have a certificate of insurance for her dock. Dennis reported that Mrs. Britz did call today to request a 30 day extension to get her insurance. After some discussion Ron Jombock made a motion to revoke Mrs. Britz's dock if we do not have a certificate of insurance for her by 4:30 pm on January 9, 2018. Hank Sutton seconded the motion. The motion carried with a 6-0 vote.

NEW BUSINESS:

- Fred Fickas made a motion to approve the Budget for 2018 as presented. Ron Jombock seconded the motion. The motion carried with a 6-0 vote.
- Fred Fickas made a motion to approve Ordinance No. 17-16 "An Ordinance Prohibiting Sexual Harassment And Implementing Public Act 100-554". Terry Davis seconded the motion. The motion carried with a 6-0 vote.

GENERAL MANAGER'S REPORT:

Dennis Ross reported:

- 319 Grant – We have a wetland project nearly complete on the Commission property south of the West Campground. An additional pond will soon be built on the Commission property near the eagles nest. Two additional ponds have been bid on private lands. Our focus next year will be on shoreline work.
- RCPP – We are awaiting an announcement on the grant, hopefully later this month. A meeting was held with local farmers and NRCS staff discussing soil health and what the RCPP would include. There were over 35 people in attendance.
- Campground Electric Project – is underway, this winter's project includes two 800 amp service points and 33 campsites. This is the first year we have had the same crew from the previous year.
- FOIA / Open Meetings Act Training – We still need certificates of completion for board members David Skinner

and John Gudgel.

- Catholic Cemetery Road – We have easements from all of the property owners except the Cemetery. I have been told that the easement is being reviewed and should be signed soon.
- Fish Rearing Project – On November 15th we drained the fish rearing tanks and recovered our largemouth bass. We stocked the tanks with 750 – 3” largemouth bass. This year we pellet fed for most of the season. Introducing minnows late in the year. Our costs were much less as minnows cost around \$80 per week. Expense for this season was \$2,590.16, compared to last year’s amount of \$3,184.75. However, it appears cannibalism was a huge problem. We recovered 142 bass at a cost of \$18.24 each. All but 3 fish were over 8”, last year most of the fish were 6”.

OPERATIONS SUPERVISOR’S REPORT:

Bob Dill reported:

- Water Quality – Ph has been fine. Our lake level is 618.5’.
- Raw Pump Winterizing – Pumps have been covered and heat lamps installed.
- Intake Breaker Change Out – # 1 Raw pump issues.
- UV Maintenance – We had a ballast go bad on Train # 2.
- Drying Bed Clean Out – # 3 bed was cleaned out. Sludge was applied to Drakes field.
- Thayer Valve Project – We changed out butterfly tank control valve.
- Water Main Covered Bridge – Main project was completed.
- Liberty Utilities Fire Line – This project is done.

EXECUTIVE SESSION:

- At 6:03 pm John Gudgel made a motion to go into Executive Session to discuss personnel. At 6:59 pm the Board came out of Executive Session.

Fred Fickas made a motion to approve the employee raises as proposed by the Compensation Committee. John Gudgel seconded the motion. The motion carried with a 6-0 vote.

OTHER BUSINESS:

- No other business.

At 7:01 pm Jake Rettberg made a motion to adjourn. John Gudgel seconded the motion. With no further business to discuss the meeting was unanimously adjourned. The next Commission Meeting will be at the Virden office – 6475 W Montgomery Rd in Virden on January 9, 2018 at 5 pm.

Laura Sommerfeld

These Minutes Were Approved 1/9/2018